



**CITY OF JONESVILLE
COUNCIL AGENDA
OCTOBER 19, 2022 - 6:30 P.M.
JONESVILLE CITY HALL, 265 E. CHICAGO STREET**

The City Council will celebrate a brief Ribbon Cutting and Grand Re-Opening Ceremony for City Hall at 6:30 p.m. The regular meeting will commence following the ceremony. Light refreshments will be served.

- 1. CALL TO ORDER / PLEDGE OF ALLEGIANCE / A MOMENT OF SILENCE**
- 2. APPROVAL OF AGENDA**
- 3. PUBLIC COMMENTS**
Citizens wanting to address the Council can do so at this time. Persons addressing the Council are requested to give their name and address for the record when called on by the Mayor.
- 4. PRESENTATIONS AND RECOGNITIONS**
 - A. Recognition of Service – Jerry L. Drake
- 5. PUBLIC HEARING AND SUBSEQUENT COUNCIL ACTION**
 - A. None
- 6. REPORTS AND RECOMMENDATIONS**
 - A. Resolution 2022-10 – Re-Opening of City Hall [ROLL CALL][Action Item]
 - B. Resolution 2022-11 – Transportation Alternatives Program Grant Application [ROLL CALL][Action Item]
 - C. Consider Scheduling a Public Hearing – Ordinance No. 221 [Action Item]
 - D. Payment Request – Crack Sealing [Action Item]
 - E. Region 2 Planning Commission Annual Membership [Action Item]
 - F. MML Liability and Property Pool Board of Directors Ballot [Action Item]
- 7. COUNCIL MINUTES**
 - A. September 21, 2022 Regular Meeting [Action Item]
- 8. ACCOUNTS PAYABLE**
 - A. Accounts Payable for October 2022 totalling \$58,232.04 [Action Item]

Agenda continued on page 2

RULES FOR SPEAKING BEFORE THE JONESVILLE CITY COUNCIL (Adopted 09/05/01)

- 1. Speakers will have one opportunity to address the Council unless the Mayor allows additional opportunities.
- 2. Remarks shall be limited to 5 minutes per person and will also be limited to matters before the Council, to Council business or policy, or to issues of community concern or interest that the Council has authority to recommend or act upon. Comments about actions, inactions or performance of the Council are appropriate. Profane, vulgar or abusive language will not be tolerated.
- 3. The Mayor may grant a speaker additional time under unusual circumstances.
- 4. Council members and staff will not respond to general audience participation. Matters will be referred to the City Manager who will provide reports at a subsequent meeting/date.
- 5. The Mayor may call out of order any person who is being disorderly by speaking or otherwise disrupting the proceedings. Such person shall not be permitted to speak and if he/she continues in a disorderly manner, the Mayor may declare a recess and/or ask that the person leave or be removed from the meeting.

9. BOARD AND COMMISSION MINUTES

[Action Item]

- A. Downtown Development Authority – September 13, 2022 (Arno)

10. DEPARTMENT REPORTS

- A. Public Safety – Director Etter
- B. Water/Wastewater Treatment Plant – Superintendent Boyle
- C. Department of Public Works – Superintendent Kyser
- D. Cash Report – Finance Director Spahr
- E. Cemetery Report – Manager Gray

11. RECESS FOR REFRESHMENTS

12. OTHER BUSINESS

- A. City Manager Performance Review

[ROLL CALL][Action Item]

13. ADJOURN



To: Jonesville City Council
From: Jeffrey M. Gray, City Manager 
Date: October 14, 2022
Re: Manager Report and Recommendations – October 19, 2022 Council Meeting

Please note that the meeting will be held at the Jonesville City Hall located at 265 E. Chicago Street. A brief ribbon cutting re-opening ceremony will be held at 6:30 p.m., with the regular meeting to be convened after the ceremony. Light refreshments will be served.

4. A. Recognition of Service – Jerry L. Drake

Council Member Jerry Drake has chosen to not run for re-election to Council. Mayor Arno will present a recognition to Council Member Drake to commemorate his more than 31 years of service to the people of Jonesville.

6. A. Resolution 2022-10 – Re-Opening of City Hall

[ROLL CALL][Action Item]

Mayor Arno has proposed adoption of a resolution related to the ribbon cutting ceremony to commemorate the re-opening of City Hall to the public following storm damage in April of 2021. A roll call vote is required to adopt the resolution. *Please refer to Resolution 2022-10.*

6. B. Resolution 2022-11 – Transportation Alternatives Program Grant Application

[ROLL CALL][Action Item]

The Downtown Development Authority acted at their September 13, 2022 meeting to proceed with a Transportation Alternatives Program Grant application. The grant would offset costs associated with pedestrian safety improvements that are desired with the upcoming reconstruction of the Downtown streetscape reconstruction. Planned work includes a “road diet” to reduce the number of travel lanes on US-12 in the Downtown and enhanced pedestrian crossings at the Jerry Russell Trail and Jonesville Middle School. Public meetings would be held at a later date for input on the proposed improvements, provided the grant is likely to move forward. The Michigan Department of Transportation (MDOT) requires a resolution to support the grant application and commit to local match dollars to the project. Sufficient funds have been budgeted in the current fiscal year, with a substantial portion of the match likely to come from DDA bonds, following final payment of debt on the North Parking Lot improvements. A roll call vote is necessary to approve the Resolution. *Please refer to the attached Resolution 2022-11, project budget, and concept plans.*

6. C. Consider Scheduling a Public Hearing – Ordinance No. 221

[Action Item]

The Council Personnel Committee is recommending an increase in Council compensation. Please refer to the attached memorandum explaining the basis for the recommendation. Pursuant to Section 3.5 of the City Charter, changes to Council compensation require adoption of an ordinance. A motion is necessary to schedule a public hearing for the November 16, 2022 City Council meeting. *Please refer to the attached memorandum and draft Ordinance No. 221.*

6. D. Payment Request – Crack Sealing

[Action Item]

Crack sealing of several City streets was completed as planned in late summer. Fiscal Year 2021-22 and 2022-23 preventative maintenance was grouped together to take advantage of last year’s pricing for the work. The total cost of the work is consistent with funding budgeted over the two fiscal years. I

recommend a motion to authorize payment to Pavement Solutions, Inc. in the amount of \$25,981.80.
Please refer to the attached invoice.

6. E. Region 2 Planning Commission Annual Membership [Action Item]

The annual renewal of the City's membership in the Region 2 Planning Commission (R2PC) is attached. The organization provides assistance in all manner of planning and zoning matters and issues. Two-thirds of our dues payment is available to us to compensate for services provided and will be eligible for use to offset costs of planning services. The dues rate of \$0.27 per capita remains unchanged from the last several years. However, our total membership cost will be reduced to \$587.52, based on the 2020 Census population. I recommend a motion to approve continued membership in R2PC and payment of the fiscal year 2022 dues. *Please refer to the attached dues request.*

6. F. MML Liability and Property Pool Board of Directors Ballot [Action Item]

One incumbent and one new appointee are seeking election to two available spots on the MML Liability and Property Pool Board of Director's election. The Pool is City's liability insurance provider. Council may write in a candidate if you wish. A motion to cast the ballot is necessary. I would recommend that a vote be cast for the proposed candidates for election to the MML Liability and Property Pool Board of Directors. *Please note the attached candidate profiles.*

9. BOARD AND COMMISSION MINUTES [Action Item]

Board and commission minutes for the prior month are attached. The name of the Council/staff representative to the board is indicated in parentheses. Following any discussion or questions about the board minutes, the appropriate action of Council would be a motion to receive and place the minutes on file.

12. A. City Manager Performance Review [ROLL CALL][Action Item]

In accordance with Section 8(a) of the Open Meetings Act, a public body may enter into a closed session to consider a periodic personnel evaluation of a public employee. Manager Gray is requesting a closed session for this purpose. The evaluation is a verbal dialogue between the Council and Manager. It is necessary to take a roll call vote to enter into a closed session. Following the closed session, it is necessary to enter back into open session and to take up a motion indicating the outcome of the Manager's evaluation (i.e. outstanding performance, expected performance, needs improvement). *Please refer to the request for closed session.*

Correspondence:

- Jonesville District Library Newsletter

2022-10

CITY OF JONESVILLE
COUNTY OF HILLSDALE
STATE OF MICHIGAN

RESOLUTION – RE-OPENING OF CITY HALL

At a Regular Meeting of the City Council of the City of Jonesville, County of Hillsdale, and State of Michigan, held at the Jonesville City Hall, 265 E. Chicago Street, in said City on the 19th day of October 2022, at 6:30 in the p.m.

PRESENT:

ABSENT:

The following preamble and resolution were offered by Council Member _____ and supported by Council Member _____.

WHEREAS, the building located at 265 E. Chicago Street that houses the Jonesville City Hall was originally built in 1865; and

WHEREAS, the Village and City of Jonesville administrative offices have operated continuously from the building since the early 1970s, serving as the town hall, until a storm caused significant damage to the roof and interior of the building on August 12, 2021; and

WHEREAS, following an extensive interior and exterior restoration, City Hall re-opened to the public on October 12, 2022; and

WHEREAS, the City Council finds the City Hall building to be an important architectural landmark in Downtown Jonesville, worthy of its careful stewardship.

NOW, THEREFORE, BE IT RESOLVED, that on the occasion of the first City Council meeting following the completion of repairs, the City Council enthusiastically announces the re-opening of City Hall to the people of the City of Jonesville; and

BE IT FURTHER RESOLVED, that the City Council expresses its gratitude to the people of the City of Jonesville for their patience and understanding while City services were relocated for an extended period of time; and

BE IT FURTHER RESOLVED, that the City Council expresses appreciation to the City staff for their response to the events of August 12, 2021, and for their adaptability, persistence and commitment to delivery of critical City services in challenging circumstances.

Upon a roll call vote, the following voted:

AYES: Members:

NAYS: Members:

ABSENT: Members:

RESOLUTION DECLARED ADOPTED.

Cynthia D. Means, Clerk

I hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the City Council of the City of Jonesville, County of Hillsdale and State of Michigan at a regular meeting held on the 19th day of October, 2022, and that public notice was given pursuant to Act 267, Public Acts of Michigan, 1976, as amended, including in the case of a special or rescheduled meeting notice by publication or posting at least eighteen (18) hours prior to the time set for the meeting.

Cynthia D. Means, Clerk

CITY OF JONESVILLE
COUNTY OF HILLSDALE
STATE OF MICHIGAN

**RESOLUTION – SUPPORT AND AUTHORIZATION FOR SUBMISSION OF
MICHIGAN DEPARTMENT OF TRANSPORTATION ALTERNATIVES PROGRAM
FUNDING APPLICATION**

At a Regular Meeting of the City Council of the City of Jonesville, County of Hillsdale, and State of Michigan, held at the Jonesville City Hall, 265 E. Chicago Street, in said City on the 19th day of October 2022, at 6:30 in the p.m.

PRESENT:

ABSENT:

The following preamble and resolution were offered by Council Member _____ and supported by Council Member _____.

WHEREAS, the State of Michigan of Transportation through the Transportation Alternatives Grant Program will consider applications for non-motorized facility improvements; and

WHEREAS, the City has recognized the need to improve the traditional downtown core area along US-12 to promote expanded use of these resources for the area residents, businesses and tourists; and

WHEREAS, the City has recognized the need to improve the City walkability, multi-modal transportation, safety and appearance along the US-12 corridor to strengthen the connection to the Jerry Russell Trail and to improve pedestrian safety to and around Jonesville Middle School; and

WHEREAS, the improvement of the US-12 corridor would improve the safety and the quality of life for its citizens; and

WHEREAS, the City has invested in the preparation of conceptual design plan and received comment from the community on this project; and

WHEREAS, the funds being requested under this grant application from MDOT shall not to exceed 69.1 % of the construction costs with a local match of 30.9 % and all non-participating expenses; and

NOW, THEREFORE, BE IT RESOLVED, that the City Council authorizes the submission of a Transportation Alternatives Grant Application with their full support and financial sponsorship; and

BE IT FURTHER RESOLVED, that the Jonesville City Council will pledge a local match and non-participating expenses for this project and will maintain the improvements as outlined in the bi-monthly and annual maintenance program as part of the grant application; and

BE IT FURTHER RESOLVED, that the City Manager shall have the authority to endorse the matching requirement; and

BE IT FURTHER RESOLVED, that the City Manager shall have the authority to execute any documents necessary to facilitate the submission of the application authorized by this Resolution.

Upon a roll call vote, the following voted:

AYES: Members:

NAYS: Members:

ABSENT: Members:

RESOLUTION DECLARED ADOPTED.

Cynthia D. Means, Clerk

I hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the City Council of the City of Jonesville, County of Hillsdale and State of Michigan at a regular meeting held on the 19th day of October, 2022, and that public notice was given pursuant to Act 267, Public Acts of Michigan, 1976, as amended, including in the case of a special or rescheduled meeting notice by publication or posting at least eighteen (18) hours prior to the time set for the meeting.

Cynthia D. Means, Clerk

Application Details - TA 2022037.01, Jonesville, US12 Multi-modal transportation and safety improvements, Open

Budget

Participating Items of Work

Item of Work	Quantity	Unit	Unit Cost	Item Cost
Detectable Warning Surface	160.00	FT	\$60.00	\$9,600.00
Parking Area Pavement Markings	1.00	LSUM	\$2,000.00	\$2,000.00
Mobilization, Max	1.00	LSUM	\$40,000.00	\$40,000.00
Tree, Rem, 6 inch to 18 inch	30.00	EA	\$200.00	\$6,000.00
Curb and Gutter, Rem Ex. Tree Locations	600.00	FT	\$8.00	\$4,800.00
Pavt, Rem	100.00	SYD	\$9.00	\$900.00
Trailhead Parking Area Grading	1.00	LSUM	\$30,000.00	\$30,000.00
Aggregate Base, 6 inch	1,500.00	SYD	\$10.00	\$15,000.00
HMA, 13A Trailhead Parking	150.00	Ton	\$120.00	\$18,000.00
HMA, 36A Trailhead Parking	150.00	Ton	\$120.00	\$18,000.00
Curb and Gutter, Conc, Det F4 Bumpouts	300.00	FT	\$18.00	\$5,400.00
Tree Area Flush Curb	480.00	FT	\$25.00	\$12,000.00
Concrete Wheel Stop	20.00	EA	\$200.00	\$4,000.00
Pavt Mrkg , MMA Acrylic , Bike Lane Green	20,000.00	SFT	\$7.00	\$140,000.00
Pavt Mrkg, Type NR, Paint, 24 inch, Stop Bar	200.00	FT	\$8.00	\$1,600.00
Site Preparation, Max	1.00	LSUM	\$7,000.00	\$7,000.00
Watering and Cultivating, First Season, Min	1.00	LSUM	\$4,000.00	\$4,000.00
Watering and Cultivating, Second Season, Min	1.00	LSUM	\$3,500.00	\$3,500.00
Bicycle Repair Station	1.00	EA	\$3,500.00	\$3,500.00
Parking Area Light with Concrete Base	2.00	EA	\$7,500.00	\$15,000.00
Poured in place surface - Tree location	30.00	EA	\$800.00	\$24,000.00
Prefabricated Restroom Building Vault	1.00	LSUM	\$60,000.00	\$60,000.00
Tree, Replacement	30.00	EA	\$700.00	\$21,000.00
LED Lighting Retrofit	40.00	EA	\$1,500.00	\$60,000.00
Sidewalk, 4 Inch, Conc, Integral Color	10,000.00	SFT	\$12.00	\$120,000.00
Dr Structure Cover	2.00	EA	\$800.00	\$1,600.00
Pedestrian Signalization, LED Warning	4.00	EA	\$10,000.00	\$40,000.00
Sidewalk, Clay Pavers, REM	10,000.00	SFT	\$5.00	\$50,000.00
Dr Structure, 48 Inch Dia - Bumpouts	2.00	EA	\$3,000.00	\$6,000.00
Seat Wall	60.00	Ft	\$250.00	\$15,000.00
Shared use Path, Conc	100.00	SYD	\$40.00	\$4,000.00
Shared use Path, Grading	400.00	FT	\$10.00	\$4,000.00
Shared use Path, HMA	50.00	TON	\$120.00	\$6,000.00
Shared use Path, Aggregate, 6 inch	1,600.00	SYD	\$10.00	\$16,000.00
Wood Fence, 42 inch height	200.00	FT	\$25.00	\$5,000.00
Post, Steel, 3 lb	200.00	FT	\$7.00	\$1,400.00
R1-6 Sign with Base	14.00	EA	\$600.00	\$8,400.00
S1-1 School Sign	4.00	EA	\$300.00	\$1,200.00
W11 Crosswalk Sign	2.00	EA	\$300.00	\$600.00
Pavt Mrkg, Ovly Cold Plastic, 12 inch, Crosswalk	900.00	FT	\$5.00	\$4,500.00
Pavt Mrkg, Waterborne, 6 inch, Yellow Buffer Zones	200,000.00	FT	\$0.10	\$20,000.00
Total:				\$809,000.00

Non-Participating Items of Work:

Application Details - TA 2022037.01, Jonesville, US12 Multi-modal transportation and safety improvements, Open

Item of Work	Quantity	Unit	Unit Cost	Item Cost
US 12 resurfacing - MDOT	1.00	LSUM	\$1,100,000.00	\$1,100,000.00
Street Light Repainting	40.00	EA	\$2,500.00	\$100,000.00
Engineering- Enhancements	1.00	LSUM	\$75,000.00	\$75,000.00
Total:				\$1,275,000.00

Participating Match Details:

Source	Type	Amount	Match Percentage
General Funds/DDA	City/Village	\$250,000.00	30.90%
Total:		\$250,000.00	30.90%

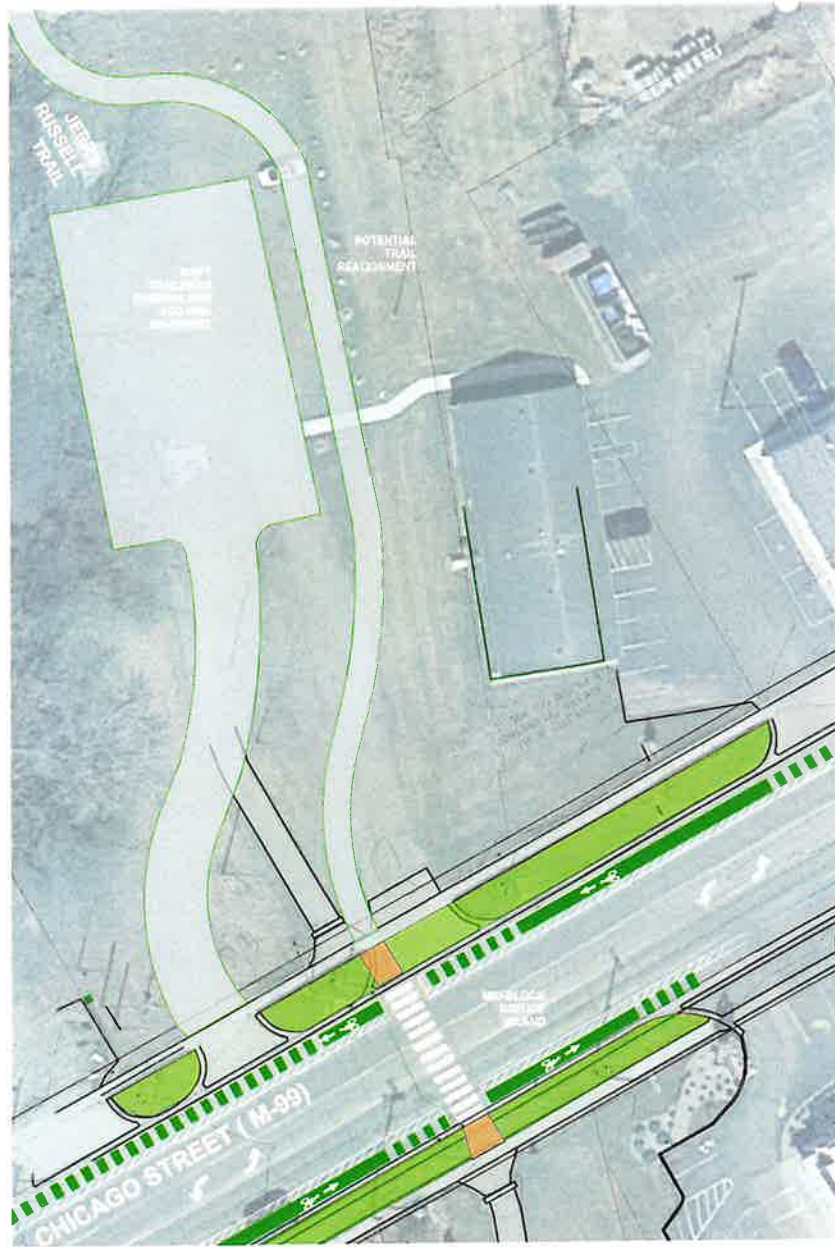
Source of Non-Participating Funds: MDOT Jackson TSC resurface US-12 in Jonesville is job number 213389, control sections 30061, 30062 and 30033

Project Summary

Participating Items: \$809,000.00
 Non-Participating Items: \$1,275,000.00
Project Total: \$2,084,000.00

Request Summary








Grant Funds: \$559,000.00 69.10%
 Match: \$250,000.00 30.90%
Participating Costs: \$809,000.00 100.00%



DATE: 08/20/2014 10:48 AM



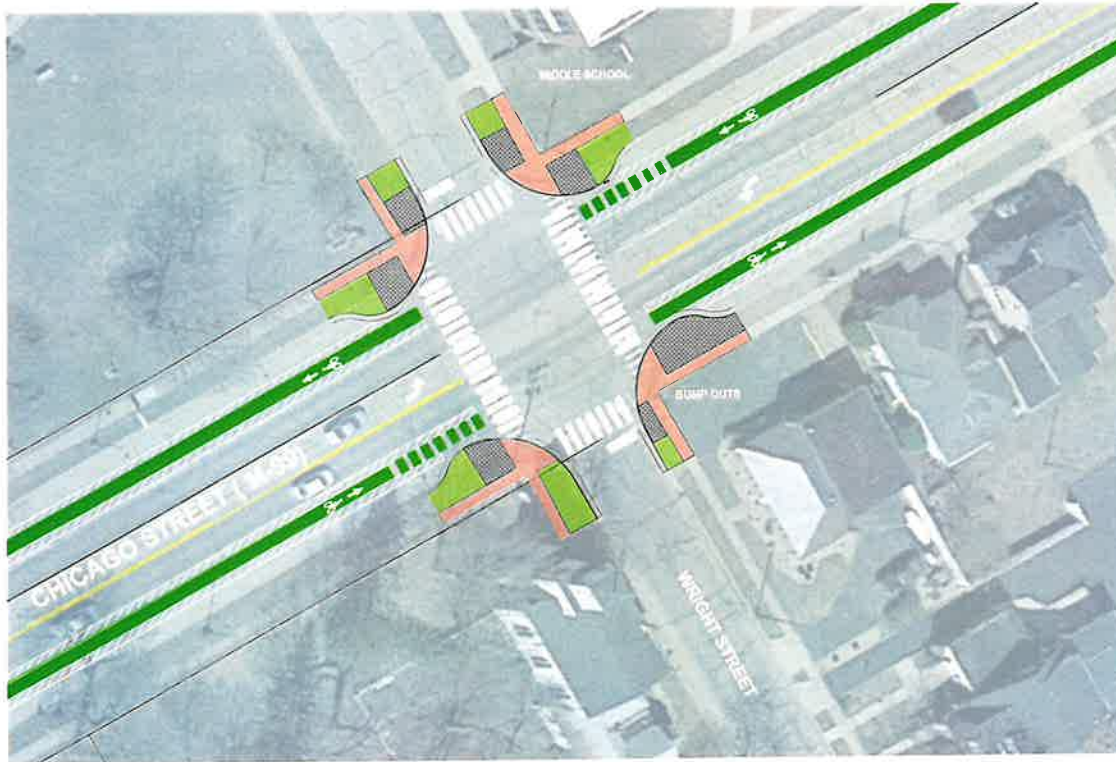
LEGEND

-  PROPOSED LED LIGHT RETROFIT
-  PROPOSED LED LIGHT RETROFIT
-  PROPOSED BICYCLE LANE CAUTION ZONE
-  PROPOSED BICYCLE LANE
-  PROPOSED BUFFER ZONE
-  PROPOSED CROSSWALK
-  PROPOSED BARRIER FREE PARKING



CHICAGO ST. (US-12 & M-99)
MAUMEE ST. TO WEST ST.
 JONESVILLE, WILHELMSDALE COUNTY
 CONCEPTUAL
 STREETScape PLAN





CHICAGO ST. CROSSING (M-99)
 WRIGHT STREET INTERSECTION
 JOHNSVILLE, DEBBLEDALE COUNTY
 CONCEPTUAL PLAN





MEMORANDUM

TO: City Council

FROM: Council Personnel Committee

DATE: October 13, 2022

SUBJECT: Council Compensation

We recently asked staff to complete a survey of compensation of elected boards (city and village councils, and township boards of trustees) in the south-central Michigan area. The results of that survey are attached. You will see that the City's compensation of \$25 per meeting for the Mayor and \$20 per meeting for the Council is well below that of our peers.

Based on the responses to the survey, the average compensation is \$150 per meeting for the mayors and \$75 for councils. The Personnel Committee is recommending a more modest increase for the Jonesville City Council compensation of \$75 per meeting for the Mayor and \$50 per meeting for the Council.

A compensation increase was included in the current fiscal year budget, as Council compensation has not been reviewed since it was decreased about a decade ago in the aftermath of the Great Recession.

If the City Council is inclined to proceed with the recommended increase, Section 3.5 of the City Charter requires adoption of an ordinance. A draft ordinance for that purpose is attached. We recommend a motion to schedule a public hearing on the proposed ordinance at the November 16, 2022 regular meeting.

Municipality	2020 Census Population	Per Meeting		Per Year		Meeting Frequency	Notes/Additional
		Mayor/President	Council/Trustees	Mayor/President	Council/Trustees		
Albion	7,700			\$ 3,300	\$ 2,400	Monthly	Salary paid monthly. No additional compensation for meetings.
Bronson	2,307	\$ 50	\$ 50			Monthly	Mayor gets an additional \$200/year
Coldwater	13,822			\$ 2,600	\$ 1,850	2x/mo.	
Concord	1,085	\$ 100	\$ 75			Monthly	Additional pay for Mayor \$125/quarter; Council \$45/per commissions they serve
Hillsdale	8,036			\$ 3,700	\$ 1,430	2x/mo.	Plus \$30 for each special meeting.
Homer	1,575			\$ 1,200	\$ 600	Monthly	Salary. Can suspend/waive pay.
Jonesville	2,176	\$ 25	\$ 20			Monthly	
Litchfield	1,399	\$ 80	\$ 70			Monthly	
Marshall	6,822			\$ 500	\$ 300	2x/mo.	
Quincy	1,554			\$ 1,440	\$ 1,200	2x/mo.	Paid quarterly. One work session/one regular session per month. Plus \$10 per special meeting.
Reading	1,094			\$ 2,700	\$ 1,600	Monthly	Annual salary paid in monthly increments
Springfield	5,292	\$ 50	\$ 40			2x/mo.	
Union City	1,714	\$ 50	\$ 50	\$ 1,200	\$ 600	Monthly	Plus \$20 for special meeting.

Scipio Township	2020 Census Population	Title	Yearly Salary	Notes:
	1,845	Supervisor	\$ 6,000	Salary; meets monthly; no additional compensation for special meetings.
		Trustees	\$ 3,500	
		Clerk	\$ 12,000	
		Treasurer	\$ 12,000	

Fayette Township	2020 Census Population	Title	Yearly Salary	Notes:
	1,113	Supervisor		
		Trustees		
		Clerk		
		Treasurer		

**CITY OF JONESVILLE
ORDINANCE NO. 221**

AN ORDINANCE TO AMEND ARTICLE II, SECTION 2-26 OF THE CODE OF
ORDINANCES, CITY COUNCIL COMPENSATION.

THE CITY OF JONESVILLE ORDAINS:

Section 1. **Section 2-26 of the Code of Ordinances, Compensation, shall be amended to read as follows:**

Sec. 2-26. Compensation.

(a) The city mayor shall be compensated \$75.00 for each meeting attended.

(b) Each council member shall be compensated \$50.00 for each meeting attended, except that the mayor pro tem shall be compensated \$75.00 for each meeting at which he or she presides over the meeting.

(c) Meetings shall include regular and special meeting of the city council, regular and special committee meetings of the city council and meetings of city boards and commissions when the council member is a member of the board, committee or commission.

(d) When two or more meetings are scheduled for the same day or evening, the compensation will be for one meeting only.

(e) Council members may choose to opt out of being compensated for any or all meetings by filing a statement with the city clerk.

Section 2. **Publication and Effective Date**

This ordinance shall be in force and effect seven (7) days after its publication in a newspaper of general circulation within the City. It shall apply to compensation for meetings taking place on or after December 1, 2022.

YEAS:

NAYS:

ABSENT:

ORDINANCE DECLARED ADOPTED ON _____

Gerald E. Arno, Mayor

Cynthia D. Means, Clerk

CERTIFICATION

I, Cynthia D. Means, being the Clerk of the City of Jonesville, do hereby certify that the foregoing is a true and correct copy of the City of Jonesville Ordinance No. 221, passed on the ____ day of _____, 2022. Further, I certify I caused the same to be published in a newspaper of general circulation within fifteen (15) days after adoption by the City Council of the City of Jonesville, County of Hillsdale and State of Michigan.

IN WITNESS WHEREOF, I have hereunto set my hand and seal this ____ day of _____, 2022.

Cynthia D. Means, Clerk

Pavement Solutions Inc

1308 Locust St
Middletown, IN 47356

Invoice

Date	Invoice #
9/20/2022	1340

Bill To
City of Jonesville 265 E Chicago Street Jonesville, MI 49250

RECEIVED
SEP 23 2022
BY: _____

P.O. No.	Terms	Project
	Net 30	2022 Crack Seal

Item	Quantity	Description	Rate	Amount
Crack Seal	19,986	Hot Modified Asphalt, Fiberized Crack Seal, applied - per pound	1.30	25,981.80
It's been a pleasure working with you!			Total	\$25,981.80

Region 2 PLANNING COMMISSION

Serving Hillsdale, Jackson & Lenawee Counties

September 30, 2022

Ms. Cindy Means, Clerk
City of Jonesville
265 E. Chicago Street
Jonesville, MI 49250

RECEIVED
OCT 12 2022
BY: _____

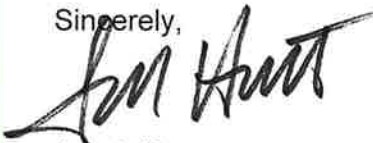
Dear Ms. Means,

I would like to take this opportunity to thank you for your membership in the Region 2 Planning Commission (R2PC) over this past fiscal year (October 2021 - September 2022). The R2PC, one of fourteen multi-county regional planning and development commissions covering the state of Michigan, is a voluntary association of local governments which provides a wide range of planning services to our member communities. These services include, but are not limited to, the preparation of land use/master plans; parks and recreations plans; zoning ordinances, zoning recommendations, and site plan reviews; and grant application assistance. Our staff also conducts area-wide planning activities such as preparing population and demographic analyses; coordinating state and federal transportation planning programs; preparing economic development plans and studies; as well as providing professional staff assistance to local boards and planning commissions.

Your continued support and participation has enabled the Region 2 Planning Commission to maintain the technical expertise required to assist local governments in addressing both current and future planning issues and decisions. Dues for membership remain at the same level they have been for the past several years, \$0.27 per capita, applied to population based upon the 2020 U.S. Census. While a portion of the dues are used for area-wide planning activities, two-thirds of your community's annual dues are available to your community in the form of direct services provided by R2PC staff. Membership also entitles your community to representation on the Region 2 Board of Commissioners and provides you the opportunity to participate in the decisions that govern our area-wide planning activities.

The staff of the Region 2 Planning Commission is available to discuss our planning services and how we can best assist your community in the new fiscal year. If you have any questions regarding your membership or the services the R2PC can provide, please call me at (517) 768-6705 or visit our website at www.region2planning.com.

Sincerely,



Jacob Hurt
Executive Director

Enclosure

120 West Michigan Avenue • 9th Floor • Jackson, MI 49201

Phone: (517) 788-4426 • Fax: (517) 788-4635

Region2Planning.com

Region 2 PLANNING COMMISSION

Serving Hillsdale, Jackson & Lenawee Counties

Invoice

DATE: September 30, 2022
INVOICE NO.: HC - 24
FOR: FY 2023 Membership
Dues

RECEIVED
OCT 12 2022

BY: _____

Cindy Means, Clerk
City of Jonesville
265 East Chicago Street
Jonesville, MI 49250-1002

DESCRIPTION	AMOUNT
FY 2023 Membership Dues Based on the 2020 Census Population of 2,176 Membership Dues are calculated on \$.27 per capita	\$ 587.52
TOTAL	\$ 587.52

Remit payment to: Region 2 Planning Commission, 120 W. Michigan Ave., Jackson, MI 49201

If you have any questions concerning this invoice, please contact
Jill Liogghio, Bookkeeper at 517.768.6701 or email to jliogghio@mijackson.org

Region 2 PLANNING COMMISSION

The Region 2 Planning Commission is a voluntary association of local units of government in the counties of Hillsdale, Jackson and Lenawee formed to provide land use, transportation, recreation, infrastructure and economic development planning, zoning and related services to its members.

HISTORY & BACKGROUND

The Region 2 Planning Commission (R2PC) is one of fourteen planning and development regions in the state formed under Michigan's Public Act 281 of 1945, which recognizes that planning services can most economically be provided among local units of government on a cooperative and voluntary basis.

The R2PC was first formed as the Jackson Metropolitan Planning Commission in 1956 by the Townships of Blackman, Leoni and Summit and grew to include all of Jackson County in 1965, including the City of Jackson. The current organization was formed in 1974 when local units of government within the counties of Hillsdale and Lenawee became eligible to join the R2PC. Region-wide about 75 percent of the 91 eligible local governments are currently active R2PC members.

The region encompasses the Irish Hills portion of the Lower Peninsula, just north of where Indiana, Michigan and Ohio meet. Comprising 2,092 square miles of land, the region includes areas of rich farmland and forests, lakes and rivers and 36 distinct cities, villages and settlements with a variety of neighborhoods and other distinct areas.

TRANSPORTATION PLANNING

The Region 2 Planning Commission serves as the state-designated Metropolitan Planning Organization (MPO) for the Jackson urbanized area and coordinates the three county Rural Task Force. The MPO, also known as the Jackson Area Comprehensive Transportation Study (JACTS), and the Region 2 Rural Task Force committees allocate federal transportation funds to cities, villages, road commissions and transit agencies within the region for road and transit projects.

The Region 2 Planning Commission also administers the Asset Management Program which monitors surface conditions of the federal aid eligible roadways in Hillsdale, Jackson and Lenawee Counties. R2PC receives administrative guidance for this program from the Transportation Asset Management Council and in collaboration with the Michigan Department of Transportation, the Hillsdale, Jackson and Lenawee Road Commissions and the cities and villages of the Region 2 area.

2020 POPULATION

REGION 2	305,535
Greater Jackson	94,000
Adrian-Tecumseh-Clinton Corridor	58,000
Hillsdale-Jonesville Corridor	14,000
Jackson County	160,366
Lenawee County	99,423
Hillsdale County	45,746





LAND USE PLANNING

The Region 2 Planning Commission provides professional and technical assistance to member jurisdictions in the areas of land use and recreation planning, zoning and other local issues. These services include, but are not limited to: Master Plans, Recreation Plans, Zoning Ordinances and Hazard Mitigation Plans. R2PC also staffs the Jackson County Planning Commission and the Lenawee County Planning Commission.

ECONOMIC DEVELOPMENT

The Region 2 Economic Development District (R2EDD) was created in 2012 by the Region 2 Planning Commission to empower local communities by preparing and implementing U.S. Department of Commerce Economic Development Administration (EDA) strategic plans and grant applications. The R2EDD's mission of expanding opportunity and improving quality of life is served by providing local governments in the region with technical assistance, staff and expertise in economic development policy planning and grant administration services.



COMPREHENSIVE ECONOMIC DEVELOPMENT STRATEGY

The Region 2 Planning Commission developed its first Comprehensive Economic Development Strategy (CEDS) in 2010 and its second CEDS in 2017.



The latest version of the Region 2 Planning Commission's Comprehensive Economic Development Strategy, *Vision for the Future: Enhancing Economic Vitality & Community Prosperity*, was written in 2021.



 michigan municipal league
Liability & Property Pool

1675 Green Road
Ann Arbor, MI 48105-2530

T 734.662.3246
800.653.2483
F 734.662.8083
mml.org

To: Members of the MML Liability & Property Pool
From: Michael J. Forster, Fund Administrator
Date: September 12, 2022
Subject: Pool Director Election

RECEIVED
SEP 19 2022

BY: _____

Dear Pool Member:

Enclosed is your ballot for this year's Board of Directors election. One (1) incumbent Director has agreed to seek re-election and one (1) appointee is seeking election to her first term. You also may write in one or more candidates if you wish.

A brief biographical sketch of the candidates is provided for your review.

I hope you will affirm the work of the Nominating Committee by returning your completed ballot in the enclosed return envelope, no later than November 5. You may also submit your ballot online by going to www.mml.org. Click on *Insurance*, then *Liability & Property Pool*; the link to the ballot form is in the yellow banner.

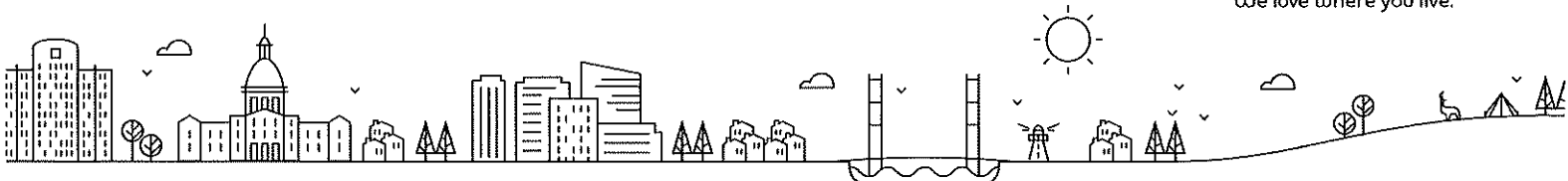
The MML Liability & Property Pool is owned and controlled by its members. Your comments and suggestions on how we can serve you better are very much appreciated. Thank you again for your membership in the Pool, and for participating in the election of your governing board.

Sincerely,



Michael J. Forster
Pool Administrator
mforster@mml.org

We love where you live.



THE CANDIDATES
Three-year terms beginning January 1, 2023

RECEIVED
SEP 19 2022

BY: _____



Jean Stegeman, Mayor, City of Menominee

Jean has more than ten years of experience as a municipal official, currently serving as Mayor in the City of Menominee. She was a member of and served as chair of the Menominee planning commission for several years prior to becoming mayor. She is also active in several local civic organizations. Jean is seeking re-election to her fourth term as director.



Brenda Stumbo, Supervisor, Charter Township of Ypsilanti

Brenda has been an elected public servant for more than 34 years and has been Ypsilanti Township's Supervisor since 2008. She previously served as the township's Clerk from 1992-98 and on its Board of Trustees from 1988-92. Brenda has also served on the Planning Commission, Zoning Board of Appeals, Ypsilanti Community Utilities Authority Board, Ann Arbor Spark, Destination Ann Arbor, Local Development Finance Authority Committee, and the Washtenaw Urban Executive Committee. Brenda also volunteers for many community events and attends Neighborhood Watch meetings regularly. Brenda has been a Ypsilanti Township resident since the age of five. She completed her bachelor's degree at Central Michigan University, majoring in Parks and Recreation. Brenda seeks election to her first term as director.

Michigan Municipal League
Liability & Property Pool

OFFICIAL BALLOT - 2022

Vote for two Directors by marking the line to the left of the name for three-year terms beginning January 1, 2023.

____ **Jean Stegeman, Incumbent**
Mayor, City of Menominee

____ **Brenda Stumbo, Appointee**
Supervisor, Charter Township of Ypsilanti

Write-in Candidate

I hereby certify that:

(Municipality/Agency)

by action of its governing body, has authorized its vote to be cast for the above persons to serve as Director of the Michigan Municipal League Liability and Property Pool.

Official Signature

Date:

Ballot deadline:
November 3, 2022

****Subject to Approval****

**JONESVILLE CITY COUNCIL
Minutes of September 21, 2022**

A meeting of the Jonesville City Council was held on Wednesday, September 21, 2022 at the Jonesville Police Department, 116 W. Chicago Street, Jonesville, MI. Mayor Gerry Arno called the meeting to order at 6:30 p.m. Council members present were: Tim Bowman, Jerry Drake, Brenda Guyse, George Humphries Jr., Delesha Padula and Andy Penrose.

Also present: Manager Gray, Treasurer Spahr, WWTP Supt. Boyle, Safety Director Etter, Attorney Lovinger, Marty Ethridge, Kathy Schmitt (Hillsdale County Commissioner), David Windle, Todd Shroats, Ken Mann and Lisa Adair.

Councilman Jerry Drake led the Pledge of Allegiance and moment of silence.

A motion was made by Brenda Guyse and supported by Jerry Drake to amend the agenda with the following additions: 6.G. Wastewater Treatment Plant Trickling Filter Repair and 6.H. Water System Reliability Study. All in favor. Motion carried.

A motion was made by Delesha Padula and supported by Andy Penrose to approve the agenda as amended. All in favor. Motion carried.

Ken Mann and Kathy Schmitt both spoke briefly to the Council.

Jerry Drake made a motion to approve Resolution 2022-09 – Maumee Street Construction Contract which will approve the MDOT contract, who will administer the Federal Grant Funds and authorize the Manager to execute the same. The estimated project cost is \$640,000, with \$415,602 being covered through Federal grants. Tim Bowman supported the motion. Roll Call Vote: Ayes: Tim Bowman, Jerry Drake, Brenda Guyse, George Humphries Jr., Delesha Padula, Andy Penrose and Gerry Arno. Nays: None. Motion carried.

A motion was made by Brenda Guyse and supported by Jerry Drake to approve a budget amendment for the Maumee Street Design Services in the amount of \$69,000 for the increased estimated project cost (\$50,000) and engineering services (\$19,000), and approval of the invoice from Wolverine Engineers in the amount of \$18,810.97. All in favor. Motion carried.

Jerry Drake made a motion and was supported by Delesha Padula to add the Water Valve Repair to the sewer repair project in the amount of \$14,700. The Water Valve is located near the intersection of Olds and Chicago Streets. All in favor. Motion carried.

A motion was made by Brenda Guyse and supported by Delesha Padula to waive the competitive bid requirement and authorize the purchase of a battery-operated ram and associated equipment in the amount of \$12,405.68 plus delivery for the Jonesville Fire Department. All in favor. Motion carried.

Brenda Guyse made a motion was supported by Andy Penrose to approve the final Fiscal Year 2021-22 budget amendments. All in favor. Motion carried.

There will be no delegate to be designated to this year's Michigan Municipal League Conference.

A motion was made by Jerry Drake and supported by Tim Bowman to amend the Sewer Fund budget to add a \$178,000 expenditure and to authorize the Manager to execute the quote from WesTech in the amount of \$177,454 for the Wastewater Treatment Plant trickling filter repair. All in favor. Motion carried.

Jerry Drake made a motion and was supported by Brenda Guyse to accept the proposal from Fleis & Vandenbrink for the update to the Water Reliability Study in the amount of \$13,500 and authorize Manager to execute any necessary contract documents. All in favor. Motion carried.

A motion was made by Andy Penrose supported by Brenda Guyse to approve the minutes of August 17, 2022. All in favor. Motion carried.

Tim Bowman made a motion and was supported by Jerry Drake to approve the minutes of the Special Meeting on September 7, 2022. All in favor. Motion carried.

Andy Penrose made a motion and was supported by Delesha Padula to approve the Accounts Payable for September 2022 in the amount of \$140,789.54. All in favor. Motion carried.

A motion was made by Tim Bowman and supported by Jerry Drake to receive and place on file the Board and Commission minutes consisting of Planning Commission, Region 2 Planning Commission, Economic Development Partnership and Downtown Development Authority (DDA). All in favor. Motion carried.

Updates were given by Department Heads, Manager Gray and Council.

Mayor Arno adjourned the meeting at 7:23 p.m.

Submitted by:

Cynthia D. Means
Clerk

Gerald E. Arno
Mayor

<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
AT&T	LOCAL/LONG DISTANCE	3,572.01
BAKER, VICKI/B & B CLEANING,	CLEANING SERVICES	540.00
BRINER OIL CO., INC.	JFD - GASOLINE/ACCT 25	94.23
	MVP - BULK TANK	249.61
		343.84
BS&A SOFTWARE	ASSESSING SOFTWARE SUPPORT FEE	813.00
BUTTERS EXCAVATING & LAWN CARCEMETERY MAINT/SEXTON SERVICES		3,325.00
CAPITAL ONE	WALMART - SUPPLIES	136.11
CLEAR VIEW B.R. LLC	JPD - OUTSIDE WINDOW CLEANING	15.00
CONSUMERS ENERGY	CEMETERY ELECTRICITY	39.63
	DDA - UNMETERED PARKING LOT LIGHT ELECTRICITY	24.21
	CITY-WIDE LED LIGHT ELECTRICITY	937.48
	EMERGENCY SIREN ELECTRICITY	42.84
	DDA BUILDING ELECTRICITY	412.21
	IRON REMOVAL PLANT ELECTRICITY	1,132.87
	500 IND PKWY SPRINKLER METER ELECTRICITY	31.67
	598 IND PKWY SPRINKLER METER ELECTRICITY	29.69
	100 DEAL PKWY SPRINKLER METER ELECTRICITY	33.35
	WATER TOWER ELECTRICITY	45.75
	CITY HALL SECOND FLOOR ELECTRICITY	29.27
	CITY HALL ELECTRICITY	199.58
	JPD ELECTRICITY	276.00
	JFD TRUCK BAY ELECTRICITY	121.25
	JFD TRAINING ROOM ELECTRICITY	82.94
	DDA - METERED PARKING LOT LIGHT ELECTRICITY	38.43
	CITY-WIDE LED STREETLIGHT ELECTRICITY	938.01
	FAST PARK ELECTRICITY	45.33
	WRIGHT ST PARK ELECTRICITY	34.63
	RADIO TOWER ELECTRICITY	36.30
	WWTP ELECTRICITY	4,658.17
	DPW BUILDING ELECTRICITY	102.10
	FREEDOM MEMORIAL ELECTRICITY	43.52
		9,335.23
CSZ SERVICES, LLC	ASSESSING SERVICES	5,400.00
CURRENT OFFICE SOLUTIONS	OFFICE/OPERATING SUPPLIES	197.69
	CITY HALL/JPD SUPPLIES	138.72
		336.41
DMCI BROADBAND, LLC	CITY HALL/WRIGHT ST PARK CAMERAS	4,351.37
DRAKE, JERRY	MILEAGE - R2PC MEETING	45.63
FIRST NATIONAL BANK OMAHA	CONFERENCES/SUPPLIES	403.75
	ZOOM MEMBERSHIP	14.99
	CITY HALL SUPPLIES	30.97
		449.71
FLEIS & VANDENBRINK ENG, INC.	SEWER REHAB PROJECT	771.01
GERKEN MATERIALS	HOT MIX - JPD PARKING LOT REPAIRS	744.00
GREENMARK EQUIPMENT	MVP - REPAIRS	34.80
	MVP - REPAIRS	3.99
		38.79
HYDROCORP, INC	WATER CROSS CONNECTION PROGRAM	535.50
IDEXX DISTRIBUTION CORP.	WATER - SUPPLIES	3,046.93
JONESVILLE HARDWARE	SUPPLIES/REPAIRS	274.31
JONESVILLE LUMBER	LOCAL ST - REPAIRS	26.97
JONESVILLE, CITY OF	CITY HALL WATER/SEWER	50.65
	JFD WATER/SEWER	62.64
	JPD WATER/SEWER	50.65
	DPW WATER/SEWER	50.65
	WWTP WATER/SEWER	201.34
	WRIGHT ST PARK WATER/SEWER	52.31
		468.24
LEININGER, DEAN/DBA MR STUMPCSTUMP GRINDING		350.00
LOVINGER & THOMPSON, P.C.	LEGAL FEES	205.00
MEADOWBROOK INSURANCE AGENCY	CYBER SECURITY INSURANCE	3,570.00
MICHIGAN GAS UTILITIES	IRON REMOVAL PLANT GAS SERVICE	42.60

<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
	JFD GAS SERVICE	39.12
	CITY HALL GAS SERVICE	38.12
	WWTP GAS SERVICE	229.30
	JPD GAS SERVICE	39.39
	GAS LIGHT SERVICE	70.14
	DPW BUILDING GAS SERVICE	38.12
		496.79
MICHIGAN LAWN & LANDSCAPE	MOWING/WEED CONTROL	2,521.30
NORTH EAST FABRICATION CO, IN	MVP - LEAF BOX REPAIRS	1,920.00
PERFORMANCE AUTOMOTIVE	JFD - SUPPLIES	36.24
POSTMASTER	POSTAGE - WATER/SEWER BILLS	310.62
RS TECHNICAL SERVICES, INC.	WWTP - EQUIPMENT CREDIT	(284.00)
	WATER - HIGH SERVICE PUMP REPAIRS	213.00
	WWTP - TROUBLESHOOT FILTER CONTROLS	284.00
		213.00
SAM'S CLUB/SYNCHRONY BANK	COPY PAPER	89.96
STOCKHOUSE CORPORATION	UTILITY BILL STOCK	1,660.80
	METER READ POSTCARDS	58.50
		1,719.30
SUPERFLEET MASTERCARD PROGRAM	GASOLINE	1,230.02
THE HOUSE MOUSE LLC	CITY HALL PEST CONTROL CONTRACT	531.00
UNIFIRST CORPORATION	WWTP - UNIFORM RENTAL	46.04
	MVP - SHOP TOWELS	32.47
	WWTP - UNIFORM RENTAL	46.04
	WWTP - UNIFORM RENTAL	44.20
	JPD - FLOOR MATS	38.00
	MVP - SHOP TOWELS	31.72
	WWTP - UNIFORM RENTAL	44.20
		282.67
USA BLUEBOOK	WATER - SUPPLIES	28.30
	WATER - SUPPLIES	1,485.05
		1,513.35
UTILITY SERVICE CO, INC	WATER TOWER MAINT CONTRACT	8,248.61
VERIZON WIRELESS	JPD/DPW-CELL PHONES/RADIO TOWER/JPD-MODEMS	280.02
	DPW CELL PHONE	25.00
		305.02
WALWORTH, JONAH	SEXTON DIDN'T CHARGE SUNDAY BURIAL FEE	100.00
WELLS EQUIPMENT SALES, INC.	MVP - REPAIRS	20.10
	Total:	58,232.04

Jonesville Downtown Development Authority
Regular Meeting
Minutes of September 13, 2022

Present: Don Toffolo, Gerry Arno, Gale Fix, Joe Ruden, Penny Sarles, Anthony Smith and Chris Fast.

Absent: Mary Ellen Sattler and Abe Graves.

Also Present: Jeff Gray, Jeff Wingard of Fleis and Vandenbrink, by remote Julie Kroll and Rick Stout of Fleis and Vandenbrink and Jim Pope (JBA).

Chairman Don Toffolo called the meeting to order at the Jonesville Police Department, 116 W. Chicago Street, Jonesville, MI to order at 8:30 p.m.

Joe Ruden made a motion and was supported by Penny Sarles to approve the agenda as presented. All in favor. Absent: Mary Ellen Sattler and Abe Graves. Motion carried.

A motion was made by Anthony Smith and supported by Gerry Arno to approve the minutes of June 14, 2022. All in favor. Absent: Mary Ellen Sattler and Abe Graves. Motion carried.

A motion was made by Gerry Arno and supported by Chris Fast to approve the minutes of the Special Meeting on September 7, 2022. All in favor. Absent: Mary Ellen Sattler. Motion carried.

A project update was provided to the DDA by the project engineers and designers at Fleis and Vandenbrink on the status of the Chicago Street/US-12 Road Diet Study, the TAP Grant Application and related design improvements for the Streetscape Project. Jeff Wingard, Julie Kroll (Remote) and Rick Stout (Remote) were all present for the presentation. After lengthy discussion, a motion was made by Joe Ruden and supported by Penny Sarles for Fleis and Vandenbrink to continue the process for the TAP Grant Application. All in favor. Absent: Mary Ellen Sattler and Abe Graves. Motion carried.

The beginning stages of Christmas in Jonesville were discussed. The event will take place Friday, December 2nd at Carl Fast Park with Santa and Mrs. Claus, the tree lighting and horse-drawn wagon rides. Jim Pope attended the DDA meeting to discuss coordination with the Jonesville Business Association on the various Downtown activities that will take place that evening. Mr. Pope also discussed the possibility of a parade from Wright Street Park to Carl Fast Park for the arrival of Mrs. and Santa Claus. A motion was made by Gerry Arno and supported by Gale Fix to approve expenditures for the event in the amount of \$1000. All in favor. Absent: Mary Ellen Sattler and Abe Graves. Motion carried.

The next scheduled DDA Meeting is Tuesday, November 8, 2022 at 8:30 a.m.

A motion was made by Penny Sarles and supported by Gale Fix to adjourn the meeting at 9:35 a.m. All in favor. Absent: Mary Ellen Sattler and Abe Graves. Motion carried.

Submitted by,

Cynthia D. Means
Clerk

JONESVILLE POLICE DEPARTMENT

116 W. Chicago St.
Jonesville, MI 49250-1106



(517) 849-2101
(517) 849-2520 (fax)

ACTIVITY SUMMARY FOR SEPTEMBER 2022

Total reports written: 62

Accident, Hit & Run: 0
Accident, Public Roadway:3
Accident, Private Property:3
Alcohol Violations: 0
Assault(s): 0
Burglary: 2
Burglary Alarm: 1
Carrying concealed weapon: 0
CSC: 0
Damage to Property: 1
Domestic Violence: 0
Fraud:1
Felonious Assault: 1
Flee and Elude: 0
General Assist: 3
Larceny: 2
Medical Emergency: 11
Mental Petition: 0
Natural Death: 0
Narcotic violation: 1
Noise Complaint: 1
Nuisance Animals: 0
Other Arrests: (warrants, traffic-DWLS/Revoked, etc.): 17
OUIL/OUID: 0
Retail Fraud: 4
Resisting & Obstructing: 1
Suspicious situation: 4
Suicide: 0
Traffic/Moving Violations: 83
UDAA/recovery: 0
Weapons offense: 1



JONESVILLE FIRE DEPARTMENT
September 2022 SUMMARY

114 W. Chicago St.
Jonesville, MI 49250
(517) 849-2101
(517) 849-2520 Fax

Total Calls for 2022 = 150
Total Calls for August= 10

Members	Date	Type of call	Location	City	Fayette	Scipio	Mutual	Training
8	9/2/2022	MVA	Half Moon Lk/ Ball Rd		X			
7	9/3/2022	Odor Investigation	204 E Chicago Rd	X				
9	9/10/2022	Grass/ Brush Fire	North Adams / Milnes		X			
11	9/11/2022	Structure Fire	3791 W Hastings Lake Rd			X		
7	9/12/2022	Medical Assist	1280 E Hastings Lake				X	
10	9/14/2022	PDC Accident	White/ Ball Rd		X			
7	9/17/2022	Illegal Burn	4837 Chadam Ln		X			
8	9/21/2022	Training	Station					X
9	9/26/2022	Medical Assist	3541 W Hastings Lake Rd				X	
3	9/29/2022	Medical Assist	3231 N. Hillsdale Rd				X	

Year Total Type of Call

<u>City</u>	<u>Fayette</u>	<u>Scipio</u>	<u>Mutual</u>	<u>Training</u>
46	29	9	44	22

Monthly Calls

	<u>City</u>	<u>Fayette</u>	<u>Scipio</u>	<u>Mutual</u>	<u>Training</u>
January	2	1	1	5	3
February	4	2		4	3
March	5	3		5	2
April	3	5	1	5	3
May	7	4	1	6	2
June	6	3	1	4	4
July	11	4	1	6	2
August	7	3	3	6	2
September	1	4	1	3	1
October					
November					
December					

MONTHLY OPERATING REPORT

SEPTEMBER 2022

SUBMITTED: **October , 2022**

WATER FLOW

MAXIMUM	227,000
MINIMUM	116,000
AVERAGE	169,000
TOTAL	5.060 MG

WASTEWATER FLOW

MAXIMUM	323,500
MINIMUM	256,900
AVERAGE	276,600
TOTAL	8.5989 MG

CALLOUTS: 1 (Wastewater Plant Battery Backup Failure)

OPERATION & MAINTENANCE

The plant was in compliance with the NPDES permit limitations during the month of September 2022.

The rebuilt filter feed pump has been placed back in service.

The Wastewater Plant Laboratory processed 122 Bacteria tests, 14 Nitrate tests and 9 Nitrite tests in July. The annual totals through July 2022 are as follows:

- Total Coliform Bacteria-----872
- Nitrates-----235
- Nitrites-----128

The 2022 Biosolids Report and the 2022 Discharge Monitoring Report were prepared and submitted to Michigan Department of Environment, Great Lakes, & Energy.

5-Day Biochemical Oxygen Demand

NPDES Permit 30 Day Average Limit is 4 mg/l

NPDES Permit Daily Maximum is 10 mg/l

The BOD-5 test tells us how much of the oxygen in the water is being used up or demanded by the waste in the water. High oxygen demand will deplete the oxygen in the receiving water. This will have adverse effects on the quality of life (fish) in the Receiving stream.

Jonesville Monthly Average—2.0 mg/l

Average Percent Removal from the Raw Wastewater—99.0 %

Daily Maximum—3 mg/l

Total Suspended Solids

NPDES Permit Limit is 20 mg/l

Suspended solids are very important in controlling the process in the plant. Suspended solids are removed via settling clarifiers and are pumped to the anaerobic digester for treatment. The digested biosolids are applied to farmland at agronomic rates as fertilizer.

Jonesville Monthly Average—1.4 mg/l
Average Percent Removal from the Raw Wastewater—98.9%

Total Phosphorus
NPDES Permit Limit 1 mg/l Year Round

Phosphorus is a nutrient that promotes growth. In fact, farmers use phosphorus as a fertilizer on crop lands. Phosphorus is found in many cleaning agents and industrial processes. Excessive phosphorus in wastewater promotes the excessive growth of micro and macro-organisms in the receiving stream. In other words, phosphorus promotes excessive growth of algae and seaweed. These plants demand oxygen from the water and tend to decrease the quality of life in the receiving stream.

Jonesville Monthly Average—0.40 mg/l
Average Percent Removal from the Raw Wastewater—92.3%

Ammonia Nitrogen
Monthly Average Limit is 0.5 mg/l
Daily Maximum Limit is 2 mg/l

Ammonia Nitrogen is the result of bacterial decomposition of organic nitrogen. Examples Of organic nitrogen include animal and plant protein, amino acids and urea from urine. Ammonia nitrogen is a very unstable form of nitrogen. In wastewater plants ammonia nitrogen is oxidized to form nitrite nitrogen. Further oxidation of nitrite nitrogen will form the stable compound called nitrate nitrogen. This process is called nitrification and occurs in the trickling filter towers. If nitrification does not occur in the treatment plant, it will occur in the receiving stream once again depriving oxygen from the aquatic population. Because of the sensitive nature of the microorganisms involved in the nitrification process, the ammonia nitrogen limits are about the hardest to hit.

Jonesville Monthly Average—0.064mg/l
Average Percent Removal from the Raw Wastewater—99.7%
Jonesville Daily Maximum—0.166 mg/l

Brian Boyle

Jonesville Dept of Public Works

September 2022

Monthly Report

	Maintenance	Yellow Paint	White Paint	Top Dirt	COLD MIX
STATE HIGHWAYS	0 HR DT 0 HR OT			0 Yd	0 Ton
MAJOR STREETS	0 HR DT 0 HR OT	0 Gal	0 Gal	0 Yd	0 Ton
LOCAL STREETS	0 HR DT 0 HR OT	0 Gal	0 Gal	0 Yd	0 Ton
PARKING LOTS	0 HR DT 0 HR OT	0 Gal	0 Gal		0 Ton
POLICE STATION	0 HR OT	0 Gal	0 Gal		
FIRE DEPARTMENT	0 HR OT	0 Gal	0 Gal		
SEWER DEPT	0 HR DT	0 Gal	0 Gal		
LDFA	0 HR OT		0 Gal		0 Ton
WATER	2 HR DT 0 HR OT			0 Yd	0 Ton
PARK				1 Yd	

There was 1 call out.

The call out was for shutting the water off for a resident on Willow Street as they had a bad leak inside.

We been doing the weekly brush collection.

The Rail Trail was mowed.

The flower pots downtown were watered for the DDA.

The tree's downtown were trimmed for the DDA.

The tree's in the Industrial Park were trimmed for the LDFA.

We trimmed bushes and tree limbs off of the fence at Klein Tool.

We repaired the valve box outside and replace the shut off valve inside City Hall.

The large swing set at the new Cemetery property was removed.

We replaced the valley in the parking lot at the Police Station.

NEFCO replaced the top of the leaf box for leaf season.

Mike Kyser



**SUNSET VIEW CEMETERY ACTIVITY REPORT
SEPTEMBER 2022**

	Lot Sales*	Interments				Foundations Purchased	Burial Rights Transfers	Disinterments
		Adult	Child	Infant	Cremation			
January	0	1	0	0	0	0	0	0
February	0	0	0	0	0	0	0	0
March	2	0	0	0	0	1	0	0
April	0	1	0	0	2	1	0	0
May	0	1	0	0	3	1	0	0
June	2	3	0	0	2	1	0	0
July	2	1	0	0	1	3	0	0
August	3	0	0	0	3	4	0	0
September	3	2	0	0	0	2	0	0
2022 Totals	12	9	0	0	11	13	0	0

* Number shows total burial spaces sold; may have been sold in lots of 1, 2, or 4 spaces

August/September Activities:

- Expansion property acquisition


October/November Focus:

- Fall clean-up



MEMORANDUM

TO: City Council

FROM: Jeffrey M. Gray, City Manager 

DATE: October 13, 2022

SUBJECT: Request Closed Session – Periodic Personnel Evaluation

Pursuant to Section 8(a) of the Michigan Open Meetings Act, I am requesting that my performance review be conducted in a closed session of Council. Thank you for your consideration.



Jonesville District Library

OCT - NOV - DEC 2022

Library Hours

Mon. 10-8
Tue. 10-6
Wed. 10-8
Thu. 10-6
Fri. 10-6
Sat. 10-2
Closed Sun.

Winter Hours Begin

Nov. 15
Mon-Fri. 10-6
Sat. 10-2
Closed Sun.

Two sounds of autumn are unmistakable ... the hurrying rustle of crisp leaves blown along the street... by the gusty wind, and the gaggle of a flock of migrating geese.

-Hal Borland

Finding Joy in Fall

The leaves are beginning to change colors, the birds are heading South, and the scent of Pumpkin Spice is in the air. Like it or not, Fall is here. As we begin our final few months of 2022, this is a great time to reflect on all the good things around us. Even if life is not going the way you wish it would, there is always something to be thankful about. I enjoy walking - especially by a lake (Lake Michigan is my first choice, but Baw Beese is nice, too). I like to pop my earbuds in and either listen to an audiobook or some music. It gives me time to let my brain drift away from all the hassles of daily life. Walking lets me shake off the worries and really see the world around me. Did anyone else notice how brilliant

and plentiful the Black-Eyed Susans were this Summer? Ever just sit and watch the squirrels chase each other while they search for their forgotten stashes of nuts? Ever imagine the conversation the birds are having when they wake you at the crack of dawn? Life can get busy, but I hope you will actively look for the little things that make this world the

wonder it is - the crunch of the leaves when they fall, the beauty of the fall mums, the crisp, sunny mornings. If we look for it, I think we can find joy in little details that will help us get through the big stuff that life throws at us.

-Laura Orłowski, Director



Jonesville District Library Contact Info:

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www.jonesvilledistrictlibrary.michlibrary.org

Find us on Facebook @jonesvillelib

**Curbside Service Available
During All Open Hours**

Carpet Project Update

Our Carpet Replacement Project is moving along quite nicely. Due to the size of this project, we divided this project into 3 phases:

- Phase 1: Teen/Juvenile area
- Phase 2: Children's (downstairs)
- Phase 3: Stair treads for basement

We are happy to announce that **Phase 1** is fully funded and in-process. The carpet has been chosen and ordered. Installation will take place Oct. 10-12. The library will have to be closed to the public during this installation.

Volunteers are needed to help us move books and shelving on Saturday, October 8th after we close at 2:00 PM. If you or someone you know would like to help, contact the library at 517-849-9701 or stop in during

regular library hours to join our efforts (This can count as community service hours).

**Library Closed for
Carpet Installation**

**Mon. Oct 10
Tues. Oct. 11
Wed. Oct. 12.**

Phase 2 has entered the fundraising stage. Thanks to the Jonesville Chapter of the 100 Women Who Care, we are about 1/3 of the way to our goal for our basement children's room. Part of the floor will be carpeted and part will have a hard surface installed for easier cleaning after our programs. This phase is a bit different since the book shelves

cannot be removed from the area. When we are ready for installation, it will have to be done in two segments. Depending on our fundraising efforts, we hope to be able to complete phase 2 in early 2023.

We are applying for a grant to help fund **Phase 3**. We want to replace the worn stair treads leading to the children's room with treads with a contrasting color strip at each edge. This strip will help those with sight or depth perception issues see the edge of each step better.

Keep watching for updates on all 3 phases. Thank you for your continued support of our Carpet Replacement Project.

Seed Library



There is something incredibly nostalgic and significant about the annual cascade of autumn leaves.

-Joe L. Wheeler

The second season of the JDL Seed Library will come to an end on October 15th. We will be storing the remaining seeds in a cool, dark area for the winter. The seed library will reopen in March 2023.

If you have leftover seeds or seeds you have saved from your garden, the library can accept donations at any time (even if the seed library is closed). We ask that you give

us as much information about the seeds as possible - variety of plant, color, etc. We will repackage seeds and get them ready for the new growing season.

The Jonesville Seed Library is free to use for everyone. Donations ensure we can continue this special service to our community. Thank you to all who have supported us with seed or monetary donations.

The JDL Seed Library will close for the season on October 15.

Seed donations are welcome any time.

The Seed Library will reopen in March 2023.

Jilly Books

The Jonesville District Library has offered many different book clubs over the years. We struggled to get a book club going for quite awhile, and just when we found a style and schedule that seemed to work, COVID hit. Due to health and safety reasons, we had to put our book club on hold, and slowly made a comeback - using Zoom at first before we could meet in person again.

Now, our book club is back in full swing, thanks to a

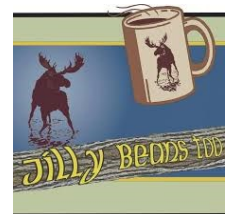
special collaboration with Jilly Beans Too in downtown Jonesville.

Jilly Books, the name of our book club, meets on the fourth Monday of each month, but at 2 different times. For those who want to meet in the mornings, we meet at 10:00 AM at Jilly Beans Too. For those who prefer evenings, we meet at the Jonesville District Library at 6:00 PM.

Each month, a book is chosen and distributed to book club members. We

gather on the 4th Monday of the month to discuss it.

All are welcome to join Jilly Books. In order to receive one of the copies borrowed through MeLCat, you do need to have a JDL library card, but you are always welcome to procure your own copy. We hope to see you at our next Jilly Books!



Lego Art

Our LEGO Art program has turned into quite the community project. Our latest round is currently "on exhibit" at many local businesses. Stop in at the Jonesville District Library to pick up a LEGO Art directory, which will give

the first names of the artists and where to find each art piece on display. LEGO Art stays on display at least a month before it is collected and we begin a new round.

What is LEGO Art?

Led by LEGO enthusiast, James Wallace, artists

create art pieces using flat LEGO grids and specialty pieces called LEGO DOTS. James supplies all the LEGO pieces. Artists of all ages can create their own original ideas or follow a pattern/design.

LEGO Art is open to all ages and abilities.

We cannot stop the winter or the summer from coming. We cannot stop the spring or the fall or make them other than they are. They are gifts from the universe that we cannot refuse.

But we can choose what we will contribute to life when each arrives.

-Gary Zukhav

Family Story Time

Studies have shown the importance of introducing children to books and reading at an early stage. Reading to preschoolers, toddlers, and babies can help our little ones prepare for a lifetime of learning. This concept is often referred to as Early Literacy. It does not necessarily mean children are reading at a younger age; it is more the mindset that engaging literacy practices with children ages 0-6 can lead to increased cognition. Early Literacy has been a key component to our programs and services at the Jonesville District

Library. For many years, we have offered Preschool Story Time for children between the ages of birth and 6 years old. We currently offer themed story times every Tuesday morning at 10:00 AM. This program runs about an hour and is designed to help children socialize and learn the basics of literacy through books, music, and physical activities. We also offer simple crafts that help children with fine motor skills. Preschool Story Time has become a staple in many families - so much so that often when children "outgrow" our story time and move on to preschool or

kindergarten, they miss coming to our program.

We now offer a **Family Story Time** one Thursday evening each month for all ages and abilities. Family Story Time follows the basic style of Preschool Story Time with a theme, stories, music, crafts, and activities. Family Story Time is open to families with children of all ages and is offered in the evening so school-age children can come. Be sure to check our monthly calendar to see when our next Family Story Time is scheduled.

There is a child in every one of us who is still a trick-or-treater looking for a brightly-lit front porch.
-Robert Brault

October Events @ JDL



As we head into the Fall season, the Jonesville District Library will be offering a plethora of programs and events for all ages. Space is limited for many of these, so be sure to stop in or call us to reserve your spot.

Designed for Adult/Teens:

We will be offering 2 evenings for our monthly paint class— October will have a spooky

theme. We will also be making a fall wreath in October. This program is open to those aged 10 and older.

Designed for Kids/Teens:

We will be having a Pumpkin Painting day - wear clothes that are ok to get messy. Toward the end of October, we will have a Halloween Party that will include games, activities and treats.

Designed for all ages:

Join us for a Scary-themed BINGO in October.

Family Story Time will have a Pumpkin theme.

You will have 2 chances to join us for Murder Mystery Nights in October.

Check out our monthly calendar or event flyers for all the dates and details.

We make up horrors to help us cope with the real ones.
-Stephen King

Trick or Treating



Jonesville City's Trick-or-Treating will take place on Halloween evening - October 31, 2022 from 5:30-8:00 PM. Since this falls on a Monday, and the Jonesville District Library is open until 8:00 PM, we will be participating in this annual fun event. Be sure to stop in with all your little ghouls and goblins. We will offer treats for all ages. Depending on our Michigan

weather, we can also serve as a warming (or cooling) stop along your way. Our restrooms will also be available for those necessary pitstops.

We hope everyone will practice safe and friendly choices on this night of community fun. Other local events may be happening in Jonesville, too, so be sure to check other businesses for details.

**Jonesville City
Trick-or-Treating
Halloween
October 31
5:30-8:00 PM
Stop in at JDL for a
special treat!**

Halloween is not only about putting on a costume, but it's about finding the imagination and costume within ourselves.
-Elvis Duran

Library Technology

Thanksgiving
was never
meant to be
shut up in a
single day.
-Robert
Casper Lintner

If you want to
turn your life
around, try
thankfulness.
It will change
your life
mightily.
-Gerald Good



Coexistence:
What the farmer
does with the
turkey—until
Thanksgiving.
-Mike Connolly

The Jonesville District Library has supplied public-access computers for several years, but are you aware of other technology offered at the library? The library received MI-83 TLC kits (funded through ARPA grants) that provided us with podcasting equipment (green screen, lights, tripods, microphones, digital camera with lenses) as well as a total of 5 laptops. We are working to get each of these items ready for public use inside the library.

Through a Library Services

Grant administered through the Library of Michigan (funded by LSTA), JDL has LEGO Robotics available for in-library use. This summer, we offered teen programs to introduce the LEGO Robotics. We are getting ready to open our LEGO Robotics up for anyone ages 9 & up to use on their own. We need to set the rules of use before they will be available - watch for details soon.

Did you know the Jonesville District Library has a 3-D printer for public use? Patrons are welcome to create their own

designs, download designs from a variety of online sites, or choose a design already loaded on our laptop. We have several filament colors to choose from, including 2 color-changing options and glow-in-the-dark filament. Cost to use the 3-D printer is determined by the time it takes to print (\$.50 per 15 minutes of printing).

JDL offers scanning, faxing, and print/copy service. This includes a wireless print option that is compatible with most cell phones. Stop in today to see all the library offers.

Nov/Dec Events

We are just starting our plans for our November & December events, trying to cover a range of activities for all ages. Here is what we are planning so far:

Regular Monthly Events:

Adult Paint Classes - 2 dates per month to keep class sizes at their optimum. These classes are open to adults and teens. Sign up is required to attend.

Family Story Time: open to families of all ages.

LEGO Robotics: for ages 9 and older.

November Special Events:

Book Folding Craft for Teens & Adults

Star Program with James

Movie & Popcorn

Cupcake Holiday Party for ages 10 & under

3-D Printer project for all ages.

December Special Events:

Holiday Bingo

Movie & Popcorn

Beaded Star Ornament Craft for Teens & Adults

3-D Printer project for all ages.

Be sure to check out our monthly calendars for full details on all our programs.

STEM Kits

Last summer, we introduced STEM Kits into our collection through a Library Services grant administered by the Library of Michigan (funded by LSTA). We created 57 kits on a variety of topics related to STEM - science, technology, engineering, and math. We also included art, music, and social-emotional aspects into our themes.

These STEM kits have been very popular. Each kit has 2-4 books along with a hands-on activity. We developed them to reach a wide range of ages so preschool through high school (and beyond) can learn and enjoy them.

We recently added 3 more STEM kits, and are excited to explore a sponsorship program with area businesses to add even more STEM kits to our collection.

For more information about our STEM kit collection, be sure to stop in and check them out!



Winter Reading

In the Library world, it's never too early to begin plans for Winter Reading. JDL's Winter Reading Program will run from January 3 - February 28, 2023. Gisele and Laura are working on themes, ideas, programs, and prizes to fill your time while waiting for Spring to arrive.

This year's Winter Reading program will feature a Bingo-style challenge. Complete a straight line of library-related reading challenges to receive a prize. Complete a "cover-all" to be entered in our final prize drawings. Details will be ready in December.

Winter Reading won't be a big as our annual Summer Reading program, but we hope to offer some events that can help you enjoy the winter a little bit more.

Winter Reading is open to all ages and abilities.

Christmas magic is silent. You don't hear it - you don't feel it. You know it. You believe it.
-Kevin Alan Milne

Christmas Open House

The Jonesville District Library will host our Annual Christmas Open House on Saturday, December 3, 2022 from Noon-2 PM. Everyone is welcome to come for a time to visit, have holiday stories read, enjoy a sweet treat and hot cocoa - oh, and see Santa! Children will have a chance to visit with Mr. & Mrs. Claus and receive a small gift. Take home craft bags will also be available.

Jonesville District Library has been hosting this special annual event for many years, usually on the

same weekend as the city's "Christmas in Jonesville" event. Santa and Mrs. Claus has been a part of both the library open house and city festivities. They will be at Carl Fast Park on Friday, December 2nd for the lighting of the park Christmas tree and will visit with children at the pavilion. The Claus couple returns the next day for a cozy time at the library.

The only year we could not have Santa come visit the Jonesville District Library was in 2020. Just think how many children would

have been disappointed if Santa got sick during the pandemic and couldn't make his rounds on Christmas Eve!

We hope you will join us for our Open House this year. Thank you for your continued support of the Jonesville District Library.

Christmas Open House with Santa
Sat. Dec. 3
Noon - 2 PM



If you want to experience the true meaning of Christmas, give something to someone who can offer nothing in return.
-Toni Sorenson

Giving Tuesday

Most Americans have heard of Black Friday, the day after Thanksgiving where stores offer fabulous deals to kick off the holiday shopping season. Some of us have heard of Small Business Saturday, which is the Saturday after Thanksgiving. This special day highlights our smaller businesses, and reminds us to shop local. And don't forget about Cyber Monday. But have you heard of Giving Tuesday?

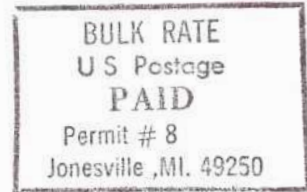
[Giving Tuesday](#) is usually the Tuesday after Thanksgiving. It is set up as a day to give to charities and non-profit organizations. This year, Giving Tuesday is November 29, 2022. Giving to the Jonesville District Library, however, is not limited to one day a year. We gladly accept donation of books, DVDs and other library materials year-round. Monetary gifts can be given as general donations or

designated for specific reasons, such as our carpet replacement project. Memorial donations are a great way to honor the life of a loved one. Donations to the Jonesville District Library may be used as a tax deduction - check with your tax accountant to see if your gifts qualify. Stop in at the library to find out more details about giving and supporting to the library.

We are better throughout the year for having, in spirit, become a child again at Christmastime.
-Laura Ingalls Wilder



310 Church St.
Jonesville, MI 49250



Address Service Requested

Jonesville District Library

Jonesville District Library's Quarterly Newsletters are mailed or emailed to area businesses and people on our mailing list.

Contact the library if you did not receive a newsletter but would like to be added to the mailing list.

Printed copies of this newsletter are available at the circulation counter at the Jonesville District Library.

COVID-19 Safety Reminders

The Jonesville District Library continues to follow all Local, State, and Federal rules and regulations concerning COVID-19 safety.

For the protection of Library staff and other patrons, if you are experiencing any symptoms of illness please do not come to the library.

We appreciate your consideration and understanding.

Weather Closures

If the Jonesville District Library needs to close or alter services due to severe weather, you can stay informed in 3 ways:

WCSR Radio Hillsdale

JDL website:

www.jonesvilledistrictlibrary.michlibrary.org

Facebook page:

@jonesvillelib

Curbside service is available by contacting the Jonesville District Library at 517-849-9701

We must find the time to stop and thank the people who make a difference in our lives.

-John F. Kennedy